

PROCUREMENT AND EMERGENCY SITUATIONS DEPARTMENT
PUBLIC PROCUREMENT SERVICE

**Instructions for the tenderers regarding
Awarding criteria – Re-evaluation factors
related to the procurement procedure having as scope:**

***„DESIGN SERVICES (TP+ED+TDBP+TDEO), TECHNICAL ASSISTANCE AND WORKS EXECUTION FOR THE PROJECT
„IN-DEPTH ENERGY REFURBISHMENT OF THE TECHNICAL ENERGY COLLEGE”***

UNIQUE IDENTIFICATION CODE: 4270740_2026_PAAPD1597366

For this public procurement, the awarding criterion is “ *The best quality-price ratio*”, as follows:

<i>Evaluation factor denomination</i>	<i>Share</i>	<i>Maximum score</i>
1. Tender price	40 %	40 points
2. Key experts experience, of which :	40 %	40 points
2.1 Project Manager/Project Coordinator/Project Leader	16 %	16 points
2.2 Specific experience of the Engineer for civil construction design - buildings with nearly zero energy consumption (nZEB) or zero energy consumption (ZEB)	12 %	12 points
2.3 Specific experience of the Engineer for electrical installation design related to buildings with nearly zero energy consumption (nZEB) or zero energy consumption (ZEB)	6 %	6 points
2.4 Specific experience of the Engineer for thermal installation design related to buildings with nearly zero energy consumption (nZEB) or zero energy consumption (ZEB)	6 %	6 points
3. Warranty period granted for the works execution	20 %	20 points
TOTAL	100.00%	100.00

Information regarding:

- Evaluation factors,
- Description of evaluation factors,
- Calculation algorithm and

Weighting of each factor are detailed below:

Evaluation factor name	Description	Share
Tender price	Financial parts	40 % Maximum factor score: 40
<p>Calculation algorithm: The tenderer with the lowest price will receive the maximum number of points. The other tenderers will be weighted according to the ratio between the minimum price offered in the procurement procedure and the price offered by each tenderer individually, in accordance with the calculation formula included in the data sheet.</p> <p>The score is awarded as follows:</p> <p>a) For the lowest of the prices, the maximum allocated score is awarded;</p> <p>b) For the other prices offered, the score P(n) is calculated proportionally, as follows:</p> $P(n) = (\text{Minimum price offered} / \text{Price } n) \times \text{maximum allocated score}$		
Key experts experience	Technical component T 1	40 % Maximum factor score: 40
SUBFACTORS :		
Technical evaluation factor -T1.1 – Specific experience in the position of PROJECT MANAGER/ PROJECT COORDINATOR/ PROJECT LEADER	Specific experience in the position of PROJECT MANAGER/ PROJECT COORDINATOR/ PROJECT LEADER	16 % Maximum factor score:16 DIRECTLY PROPORTIONAL
<p>Calculation algorithm:</p> <p>Points will be given to the experience held in the position of Project Manager/Project Coordinator/Project Leader within execution or design and execution contracts for construction works and/or consolidations and/or overhaul and/or modernizations and/or refurbishments of buildings of at least significance category C.</p> <p>Thus:</p> <ul style="list-style-type: none"> - For experience consisting into involvement in a maximum of 1 contract, no points are awarded (0 points), - For experience consisting into involvement in between 2-4 contracts = 8 points - For experience consisting into involvement in 5 or more contracts = 16 points <p>For the lack of the requested experience, according to the requirements of the specifications, chapter 3.7, the tender will be stated to be non-compliant.</p> <p>NOTE: Constructions of significance category C shall be understood as: "Constructions with ordinary functions, the non-fulfillment of which does not pose major risks for society and nature (such as residential buildings with more than two floors, industrial and agro-zootechnical constructions; socio-cultural constructions that do not fall into significance categories A and B), or constructions with ordinary features and functions, but with heritage values (such as religious buildings, museums of local significance).</p> <p>Proof of similar experience shall be provided by:</p> <p>Submission of higher education diplomas and the expert's CV, signed by the holder. The expert's CV shall specify:</p> <ul style="list-style-type: none"> - Contracts (no., date, scope of the contract, including the significance category of the site, signatory parties) to which the expert participated, as Project Manager/Project Coordinator/Project Leader - both the contract/contracts that meet the minimum requirement of the tender book will be specified in the CV, chapter 3.7 as well as the contracts to be scored - Specific position within the contract <p>The documents confirming those stated in the CV must meet the following conditions:</p> <ol style="list-style-type: none"> 1. Be issued or countersigned by the beneficiary or the main contractor; 2. The documents must clearly state: <ul style="list-style-type: none"> - the fact that the proposed expert held the position of Project Manager/Project Coordinator/Project Leader - the scope of the contract where the proposed expert held the position of Project Manager/Project Coordinator/Project Leader - Significance category of the site <p>The CV will be submitted together with the other documents requested by the participation notice and will be accompanied by documents confirming those stated in the CV, such as (and not limited to): handover-reception protocol signed by the beneficiary/recommendations from beneficiaries/main contractors or any other document issued or countersigned by the beneficiary or the main contractor who confirms the above requirements.</p> <p>At the same time, proof of qualification will be submitted for the Project Manager/Project Coordinator/Project Leader by submitting diploma/diplomas, which will prove that the person designated has higher education with a bachelor's degree in one of the following fields: civil engineering or architecture.</p>		

Technical evaluation factor -T1.2–Specific experience in the position of ENGINEER FOR CIVIL CONSTRUCTION DESIGN - NEARLY ZERO ENERGY BUILDINGS (nZEB) OR ZERO ENERGY BUILDINGS (ZEB))	Specific experience in the position of ENGINEER FOR CIVIL CONSTRUCTION DESIGN - NEARLY ZERO ENERGY BUILDINGS (nZEB) OR ZERO ENERGY BUILDINGS (ZEB))	12 % Maximum factor score: 12 DIRECTLY PROPORTIONAL
<p>Calculation algorithm</p> <p>Points will be given to the experience held in the position of Engineer for civil construction design within certain design or design and execution contracts for construction works and/or consolidations and/or overhaul and/or modernizations and/or refurbishments of buildings of at least significance category C with nearly zero energy consumption (nZEB) or zero energy consumption (ZEB), or buildings of at least importance category C which, following the provision of design services, have been classified as buildings with nearly zero energy consumption (nZEB) or zero energy consumption (ZEB), as follows:.</p> <p>Thus:</p> <ul style="list-style-type: none"> - for 0 contracts 0 points are awarded, - For experience consisting into involvement in between 1-2contracts = 6 points - For experience consisting into involvement in 3 or more contracts = 12 points <p>For the lack of the requested experience, according to the requirements of the specifications, chapter 3.7, the tender will be stated to be non-compliant.</p> <p>NOTE: Constructions of significance category C shall be understood as: "Constructions with ordinary functions, the non-fulfillment of which does not pose major risks for society and nature (such as residential buildings with more than two floors, industrial and agro-zootechnical constructions; socio-cultural constructions that do not fall into significance categories A and B), or constructions with ordinary features and functions, but with heritage values (such as religious buildings, museums of local significance).</p> <p>Proof of similar experience shall be provided by:</p> <p>Submission of higher education diplomas and the expert's CV, signed by the holder. The expert's CV shall specify:</p> <ul style="list-style-type: none"> - Contracts (no., date, scope of the contract, including the significance category of the site, signatory parties) to which the expert participated, as Engineer for civil construction design - both the contract/contracts that meet the minimum requirement of the tender book will be specified in the CV, chapter 3.7 as well as the contracts to be scored - Specific position within the contract <p>The documents confirming those stated in the CV must meet the following conditions:</p> <ol style="list-style-type: none"> 1. Be issued or countersigned by the beneficiary or the main contractor; 2. The documents must clearly state: <ul style="list-style-type: none"> - the fact that the proposed expert held the position of Engineer for civil construction design - the scope of the contract where the proposed expert held the position of Engineer for civil construction design - Significance category of the site <p>The CV will be submitted together with the other documents requested by the participation notice and will be accompanied by documents confirming those stated in the CV, such as (and not limited to): handover-reception protocol signed by the beneficiary/recommendations from beneficiaries/main contractors or any other document issued or countersigned by the beneficiary or the main contractor who confirms the above requirements.</p> <p>In addition, to prove the expert's experience in designing buildings with nearly zero energy consumption (nZEB) or zero energy consumption (ZEB), an nZEB/ZEB Compliance Report or Energy Performance Certificate (project/reception phase) will be submitted, certifying the site's compliance with this standard, or any technical document issued by auditors/experts/institutions/organizations competent in this regard, confirming the site's compliance with this standard.</p> <p>At the same time, for the Civil Engineering Design Engineer, proof of qualification will be submitted through a diploma/diplomas, which will prove that the person designated has higher education with a bachelor's degree in the field of civil engineering that can confirm professional training in these specializations.</p>		
Technical evaluation factor -T1.3–Specific experience in the position of ENGINEER FOR DESIGNING ELECTRICAL INSTALLATIONS RELATED TO BUILDINGS WITH NEARLY ZERO ENERGY CONSUMPTION (nZEB) OR ZERO ENERGY CONSUMPTION (ZEB)	Specific experience in the position of ENGINEER FOR DESIGNING ELECTRICAL INSTALLATIONS RELATED TO BUILDINGS WITH NEARLY ZERO ENERGY CONSUMPTION (nZEB) OR ZERO ENERGY CONSUMPTION (ZEB)	6 % Maximum factor score: 6 DIRECTLY PROPORTIONAL
Calculation algorithm :		

Calculation algorithm

Points will be given to the experience held in the position of Engineer for electrical installations design within certain design or design and execution contracts for construction works and/or consolidations and/or overhaul and/or modernizations and/or refurbishments of buildings of at least significance category C with nearly zero energy consumption (nZEB) or zero energy consumption (ZEB), or buildings of at least importance category C which, following the provision of design services, have been classified as buildings with nearly zero energy consumption (nZEB) or zero energy consumption (ZEB), as follows:

Thus:

- for 0 contracts 0 points are awarded,
- For experience consisting into involvement in between 1-2 contracts = 3 points
- For experience consisting into involvement in 3 or more contracts = 6 points

For the lack of the requested experience, according to the requirements of the specifications, chapter 3.7, the tender will be stated to be non-compliant.

NOTE: Constructions of significance category C shall be understood as: "Constructions with ordinary functions, the non-fulfillment of which does not pose major risks for society and nature (such as residential buildings with more than two floors, industrial and agro-zootechnical constructions; socio-cultural constructions that do not fall into significance categories A and B), or constructions with ordinary features and functions, but with heritage values (such as religious buildings, museums of local significance).

Proof of similar experience shall be provided by:

Submission of higher education diplomas and the expert's CV, signed by the holder. The expert's CV shall specify:

- Contracts (no., date, scope of the contract, including the significance category of the site, signatory parties) to which the expert participated, as Engineer for electrical installations design - both the contract/contracts that meet the minimum requirement of the tender book will be specified in the CV, chapter 3.7 as well as the contracts to be scored
- Specific position within the contract

The documents confirming those stated in the CV must meet the following conditions:

1. Be issued or countersigned by the beneficiary or the main contractor;

2. The documents must clearly state:

- the fact that the proposed expert held the position of Engineer for electrical installations design
- the scope of the contract where the proposed expert held the position of Engineer for electrical installations design
- Significance category of the site

The CV will be submitted together with the other documents requested by the participation notice and will be accompanied by documents confirming those stated in the CV, such as (and not limited to): handover-reception protocol signed by the beneficiary/recommendations from beneficiaries/main contractors or any other document issued or countersigned by the beneficiary or the main contractor who confirms the above requirements.

In addition, to prove the expert's experience in designing buildings with nearly zero energy consumption (nZEB) or zero energy consumption (ZEB), an nZEB/ZEB Compliance Report or Energy Performance Certificate (project/reception phase) will be submitted, certifying the site's compliance with this standard, or any technical document issued by auditors/experts/institutions/organizations competent in this regard, confirming the site's compliance with this standard.

At the same time, for the Engineer for electrical installations design, proof of qualification will be submitted through a diploma/diplomas, which will prove that the person designated has higher education with a bachelor's degree in the field of civil engineering that can confirm professional training in these specializations.

Technical evaluation factor -T1.4–Specific experience in the position of ENGINEER FOR THERMAL INSTALLATION DESIGN FOR BUILDINGS WITH NEARLY ZERO ENERGY CONSUMPTION (nZEB) OR ZERO ENERGY CONSUMPTION (ZEB)

Specific experience in the position of ENGINEER FOR THERMAL INSTALLATION DESIGN FOR BUILDINGS WITH NEARLY ZERO ENERGY CONSUMPTION (nZEB) OR ZERO ENERGY CONSUMPTION (ZEB))

6 %
Maximum factor score: 6
DIRECTLY PROPORTIONAL

Calculation algorithm :

Points will be given to the experience held in the position of Engineer for thermal installations design within certain design or design and execution contracts for construction works and/or consolidations and/or overhaul and/or modernizations and/or refurbishments of buildings of at least significance category C with nearly zero energy consumption (nZEB) or zero energy consumption (ZEB), or buildings of at least importance category C which, following the provision of design services, have been classified as buildings with nearly zero energy consumption (nZEB) or zero energy consumption (ZEB), as follows

Thus:

- for 0 contracts 0 points are awarded,
- For experience consisting into involvement in between 1-2contracts = 3 points
- For experience consisting into involvement in 3 or more contracts = 6 points

For the lack of the requested experience, according to the requirements of the specifications, chapter 3.7, the tender will be stated to be non-compliant.

NOTE: Constructions of significance category C shall be understood as: "Constructions with ordinary functions, the non-fulfillment of which does not pose major risks for society and nature (such as residential buildings with more than two floors, industrial and agro-zootechnical constructions; socio-cultural constructions that do not fall into significance categories A and B), or constructions with ordinary features and functions, but with heritage values (such as religious buildings, museums of local significance).

Proof of similar experience shall be provided by:

Submission of higher education diplomas and the expert's CV, signed by the holder. The expert's CV shall specify:

- Contracts (no., date, scope of the contract, including the significance category of the site, signatory parties) to which the expert participated, as Engineer for thermal installations design - both the contract/contracts that meet the minimum requirement of the tender book will be specified in the CV, chapter 3.7 as well as the contracts to be scored
- Specific position within the contract

The documents confirming those stated in the CV must meet the following conditions:

1. Be issued or countersigned by the beneficiary or the main contractor;
2. The documents must clearly state:
 - the fact that the proposed expert held the position of Engineer for thermal installations design
 - the scope of the contract where the proposed expert held the position of Engineer for thermal installations design
 - Significance category of the site

The CV will be submitted together with the other documents requested by the participation notice and will be accompanied by documents confirming those stated in the CV, such as (and not limited to): handover-reception protocol signed by the beneficiary/recommendations from beneficiaries/main contractors or any other document issued or countersigned by the beneficiary or the main contractor who confirms the above requirements

In addition, to prove the expert's experience in designing buildings with nearly zero energy consumption (nZEB) or zero energy consumption (ZEB), an nZEB/ZEB Compliance Report or Energy Performance Certificate (project/reception phase) will be submitted, certifying the site's compliance with this standard, or any technical document issued by auditors/experts/institutions/organizations competent in this regard, confirming the site's compliance with this standard.

At the same time, for the Engineer for thermal installations design, proof of qualification will be submitted through a diploma/diplomas, which will prove that the person designated has higher education with a bachelor's degree in the field of civil engineering that can confirm professional training in these specializations.

Technical proposal - Warranty period granted for the works execution	Technical component T2	20 % Maximum factor score: 20
Technical evaluation factor T2 - Warranty period granted for the works execution	Duration of technical warranty granted for works: minimum 60 months - maximum 84 months The warranty granted for the works related to the contract represents the time limit that runs from the date of drawing up the acceptance report to the completion of the works and the final acceptance in which the contractor undertakes its responsibility for remedying the defects, on its own expense (without additional costs for the contracting authority), if the deficiencies are not attributable to the beneficiary (i.e. in the situation where their occurrence is due to the contractor's fault related to	20% Maximum factor score: 20 DIRECTLY PROPORTIONAL

	the quality level of the works executed/carried out).	
<p><i>The scoring of the tenders will be done as follows:</i></p> <p><i>The contracting authority scores that term that is between the minimum of 61 months and the maximum of 84 months. The technical warranty granted for the works with the longest duration will obtain the maximum score. The technical warranty term will be expressed in months.</i></p> <ul style="list-style-type: none"> • Any tender with a technical warranty equal to 60 months will be considered compliant and will be scored with zero (0) points; • Any tender with a warranty that does not comply with the minimum term of 60 months will be rejected as non-compliant. • No warranty that exceeds 84 months will be scored additionally to the maximum score related to the evaluation factor. • For the longest duration of the technical warranty granted for the works, the maximum score allocated for the evaluation factor is awarded, namely 20 points. • For the other values for the duration of the technical warranty granted for the works, the score is awarded as follows: <p>$P_g = (NG_n / NG) \times 20$, where</p> <p>$P_g$ = score for the warranty period criterion NG_n = the tenderer's warranty period</p> <p>NG = the warranty period provided, with the longest duration</p> <p><i>The warranty granted to the works will be substantiated from a technical, logistical and resource point of view provided in the tender, capable of ensuring the satisfaction of the requirements in the specifications. In this regard, the contracting authority reserves the right to analyze and verify the compliance of the term offered from the point of view of ensuring the fulfillment by the business operators of the requirements in the specifications, in order to protect it against offers that provide for unsustainable/unsubstantiated terms. Tenderers will show, in their technical proposal, the warranty period granted for the works, and will submit in this regard, a Statement regarding the warranty period granted for the works.</i></p> <p><i>In order for the offering of an extended warranty period for the works not to be done only at a declarative level in order to obtain a high score for this evaluation factor, the tenderers have the obligation to submit in the technical proposal a SEPARATE CHAPTER - THE PLAN FOR ASSURING THE WARRANTY PROVIDED, which will contain:</i></p> <ul style="list-style-type: none"> - The plan regarding the measures for supervising the works during the warranty period granted, which will take into account the specification of the modalities, the intervention term and the duration of the remedy of potential defects due to execution/production defects, the material, technical and staff resources allocated for implementing the plan; - A description of how the quality management plan will ensure the necessary level of quality of its results and of the work processes within the contract (design and execution of works). The tenderers will submit those measures through which to highlight the superior quality of the works that will ensure the fulfillment of quality conditions and superior performance compared to the minimum ones necessary to fulfill the compliance of the technical proposal. <p><i>The minimum 60-month - maximum 84-month warranty must cover all components of the investment, including the equipment and facilities related to the investment.</i></p>		
Total maximum score	Tender price score + T1.1 + T1.2 + T1.3 + T1.4 + T2	100

